

EVESHAM ARCHERY CLUB

CONSTITUTION

1. TITLE

The name of the club will be **EVESHAM ARCHERY CLUB**. (The Club)

2. HEADQUARTERS

Summer Base:- Outdoor

Badsey Recreation Club
Ballard's Park
Brewers Lane
Badsey
Evesham

Tel: 01386 830867

Winter Base:- Indoor

Prince Henry's High School
Victoria Road
Evesham

Tel: 01386 45074

3. OBJECTIVES

- i) The main objective of the club is to promote interest and participation in the sport of Archery in Evesham and the surrounding districts, at the same time enforcing the ARCHERY GB rules of shooting.

4. CLUB TARGET DAYS

- i) The club will meet on a regular basis on Sundays and Wednesdays and any other days which will be from time to time determined by the committee. At least two persons must be present at all times including at least one adult and scores for completed rounds must be submitted to the records officer.

5. MEMBERSHIP

- i) Application for membership will be open to all persons interested in the above objectives of the club and will be made to the Membership Secretary. New members will have to be proposed and seconded by existing members and endorsed by the committee at the next committee meeting. The committee may refuse acceptance of any application and is not obliged to give reasons for such refusal.

- ii) Types of Membership, pursuant to the age of the member on the last day of the year of renewal:
 - a. Senior Member (21 years and Over)
 - b. Youth Member (Under 21 Years Old)
 - c. Junior Member (Under 14 Years Old)
 - d. Associate Member (Affiliated to Archery GB via another club)
 - e. Direct Member (Affiliated directly to Archery GB)
 - f. Social Member (Non-shooting member)
 - g. Disabled Member (Any member recognised as disabled by ArcheryGB)
- iii) Shooting members will be members of ARCHERY GB or any other recognised archery organisation (approved by the committee) either individually or via Evesham Archery Club. All members will be members of Badsey Recreation Club Ltd and will be bound by the rules of the said club.
- iv) After endorsement of the committee, new members will be probationary members of the Club for one month. At the subsequent committee meeting the member will be passed as a full member of the Club at the committee's discretion.
- v) Each new member will obtain a copy of the current ARCHERY GB Rules of shooting (see the Archery GB website) and will be given a copy of the Club's constitution.
- vi) The committee will have the right to expel from the Club any member who is guilty of a gross breach of the safety rules contained in the ARCHERY GB rules of shooting and or bringing the name of Evesham Archery Club into disrepute. The said member will have the right of appeal to the committee (the format of which is with the Hon Secretary) and if necessary a General Meeting.
- vii) Members desiring to terminate their membership will give notice to the Hon Secretary in writing, but will not be entitled to the return of any part of their membership fees.
- viii) A member who has not paid their subscription by the end of June will be deemed to have resigned from the club.

6. PRESIDENT AND VICE-PRESIDENTS

- i) The Club may have a President and any number of Vice-Presidents who need not necessarily be members of the Club.
- ii) The position of President will be elected annually by members in a General Meeting.
- iii) The position of Vice –President may be filled at the discretion of the committee.
- iv) The President will chair any General Meeting of the Club.

7. EXECUTIVE COMMITTEE

- i) Members of the committee will be elected annually by membership in the Annual General Meeting.
- ii) The Committee will consist of four executive officers:
 - a. Chairman,
 - b. Vice Chairman,
 - c. Hon. Secretary,
 - d. Hon. Treasurer

And at least five other officers to fill the following posts:

- e. Tournaments Officer, Records Officer, Coach, Publicity Officer, Equipment Officer, Social Officer, County Rep, Junior Club Representative, Child Protection Officer (Archery GB requires the holder to be DBS checked), Data Protection Officer, Membership Officer
- iii) The committee has the power to co-opt further members to fill a vacancy on said committee and up to two more to fulfil special posts which may arise from time to time, as additional members of said committee. Any such member will enjoy full voting powers.
- iv) A quorum will consist of four members of the committee, two of whom must be Executive officers of the Club.
- v) Non-committee members may attend committee meetings but will have no voting powers.
- vi) In the event of an equality of votes on any motion or amendment, the Chair may be entitled to a second or casting vote. If the Chair chooses not to exercise this second or casting vote then the motion or amendment will be deemed not carried.
- vii) Committee meetings should be held on a regular basis preferably monthly or at least eight times per annum. Each Club member must be given at least 24 hours notice of forthcoming committee meetings by the Hon Secretary.
- viii) Minutes will be taken at all proceedings of the committee and will be open for inspection by any member applying to the Hon Secretary.
- ix) The committee may from time to time make, vary or revoke by-laws (not inconsistent with this constitution) for the regulation of the internal affairs of the Club and the conduct of the membership. Until revoked, all by-laws will be binding on the membership.
- x) Members of the committee or their dependents will in no way be wholly or partly responsible for any claim made on the Club by other members, outside individuals or any other organisation whether the Club be deemed responsible for any such claim or not and will be indemnified out of the funds of the Club against all legal liability and legal costs which may be incurred therein.
- xi) Committee members are not entitled to receive payments for any services they render the Club, except for reimbursing expenses incurred in the proper discharge of such duties.
- xii) No member may serve as an executive officer for a continuous period of more than 3 years. This clause shall not prevent a member from serving as a different executive officer or serving for a further term if elected with the full support of the membership at the AGM

- xiii) In the circumstance of an Officer of the Committee not being capable of discharging their duties, another Officer of the Committee may choose to propose a motion of Enacted Vacancy against the said member.
- a. an Enacted Vacancy motion must enjoy an affirmatory majority of two-thirds ($\frac{2}{3}$) of the total members of the Committee in order to be carried.
 - b. Should an Enacted Vacancy motion be carried, the officer concerned in the motion shall be declared no longer a member of the Committee and any rights or privileges they enjoyed as a result of their membership on the Committee shall be revoked. The Committee may then co-opt a member of Evesham Archery Club to serve in the vacant role until such time as the next Annual General Meeting or Extraordinary General Meeting.
 - c. Should any individual who has previously had a motion of Enacted Vacancy carried against them attempt to be re-elected to any position on the Committee, the Hon. Secretary shall be required to inform the Meeting before the commencement of voting on appointment.
 - d. If an Officer of the Committee has not renewed their membership to Evesham Archery Club for a period of thirty days after the renewal of their membership is due, a motion of Enacted Vacancy shall be automatically passed.
 - e. If an officer of the Committee has communicated in writing to the Hon. Secretary that they intend not to renew their membership to Evesham Archery Club, a motion of Enacted Vacancy shall be automatically passed.
 - f. If a motion of Enacted Vacancy is passed against an Executive officer of the Committee, the remaining Committee officers shall be duty-bound to appoint a new member to the vacant position by the second meeting following the motions carrying. This Member may be an already serving officer of the Committee, but cannot be a member already holding the position of Executive Officer.
- xiv) A member of the Committee may, upon determining their own ability to fulfil their duties being compromised, have the right to enact a voluntary vacancy upon themselves, not subject to committee ratification. This must be communicated in writing to the hon. secretary in writing or in the minutes of a quorate meeting of the Committee. Should they elect to enact this right, subsections xiii) b) and xiii) f) shall apply.

8. GENERAL MEETINGS.

- i) Annual General Meeting will be held every year at such a time and place as may be determined by the committee within fifteen months of the holding of the last preceding A.G.M. preferably in March.
- ii) The committee may, whenever they think fit or when in receipt of a written request to the Hon Sec by not less than four full members convene an Extra-ordinary General Meeting (E.G.M.).
- iii) An E.G.M. will be held within twenty one days of such a request, at such a time and place as may be determined by the committee.
- iv) An A.G.M. and E.G.M will be called by a minimum of fourteen days' notice. Non receipt of notice by any member will not invalidate the proceedings at any Annual/Extraordinary General Meeting.
- v) The A.G.M. will be held for the following purposes:-
 - a. Apologies for absence.
 - b. Minutes of the previous A.G.M.
 - c. To receive a report from each of the officers on the committee.
 - d. To receive the audited statement of accounts for the previous financial year.
 - e. To appoint an auditor for the current financial year who at the time is a member of Evesham Archery Club.
 - f. To elect the requisite number of members to the committee.
 - g. To decide on any resolution which may be submitted in writing by a member to the Honorary Secretary in writing 7 days before the date of the General Meeting.

- vi) All full senior and junior members over the age of fourteen may vote at the meeting. Voting by proxy will not be allowed.
- vii) Changes to the constitution may only be made at a General Meeting by votes of two-thirds of those present.

9. SUBSCRIPTIONS

- i) An annual subscription of such amount as members in General Meeting may from time to time decide will be due on 1st April in each year. These Membership fees include affiliation fees for AGB, WMAS, CWAA and Badsey Rec.
 - a) A member will be exempt from payment of the ARCHERY GB affiliation fee if it can be demonstrated to the Hon Treasurer that a valid membership of ARCHERY GB is held other than by affiliation through the Club, at 1st May. Such members must also demonstrate that their membership of ARCHERY GB has been renewed by 1st November otherwise they will be prohibited from shooting.
- ii) There will be separate subscriptions payable by members according to their age and category
- iii) Members who are one month in arrears with their subscriptions will be notified by the Membership Secretary electronically, and if still outstanding one month later will be deemed to have resigned from the Club unless the committee decides there to be extenuating circumstances.
- iv) Any member who has not paid membership fees by the end of June, will have their membership revoked.

10. FINANCE

- i) At each A.G.M. the Treasurer will submit for approval a statement of audited accounts to the year-end at 31st December.
- ii) A current account will be maintained at such banks as the committee may from time to time decide. Any two of the executive officers may sign cheques, other deposit accounts will be maintained with financial institutions as the committee may from time to time decide, the signatures in respect of withdrawals to be the same of those applicable to the operation of the current account. In addition, a separate account and signatory may be kept for and by the Away Shoots Secretary, for the sole use of payment for club member's entry fees to tournaments. iii) In the event of the club's funds at any time being insufficient to meet its liabilities the Hon Treasurer will immediately advise the Chair and Hon Secretary, the Chair will then convene a meeting of the committee forthwith.
- iv) Individual members of the club will not be entitled to receive expenses for services they may render the Club without prior approval of the committee.
- v) Married couples or co-habiting partners shall not be permitted to both be signatories at the same time on any one club account. They may be signatories on different accounts.

11. OUR COMMITMENT TO INCLUSIVITY

- i) Evesham Archery Club welcomes, encourages, and respects all archers regardless of gender identity. For competitions operated under, severally, World and UK record statuses, Evesham Archery must abide by the official rulings of World Archery and ArcheryGB in respect to the self-identification of competitors' gender. For the purposes of all internal club competitions that do not hold a UK or World record status, the tournament organiser may authorise competitors to shoot in the category that matches their gender identity.

12. BEGINNERS COURSES

- i) The committee will have the power to organise the date, venue and price for which they may determine from time to time a properly supervised beginners course at which new and prospective members may attend. If an attendee of a beginners course is under the age of 18, a parent or guardian must be present.

13. CLUB TOURNAMENTS

- i) It will be the aim of the Club to promote interest and improvement of standards holding by holding Outdoor and Indoor Championships and other regular trophy shoots for club members which the committee will have the power to decide from time to time, culminating in the annual Victor Ludorum Trophy.

14. DISSOLUTION OF THE CLUB

- i) If at any Evesham Archery Club General Meeting, a resolution calling for the dissolution of the Club is passed by two-thirds of the members present, the Honourable Secretary must facilitate a remote vote, either postally or through secure, digital means.
The Committee will notify all members within seven days of the General Meeting and allow twenty-one days for returns. The Honourable Secretary must receive a return from at least 50% of the members of the Club for the motion to be declared quorate.
If the resolution is then responded to in the affirmative by at least two-thirds of the members voting, then the Committee will proceed to dissolve the Club.
- ii) On dissolution, and after paying all outstanding debts, all personal property of members of the Club will be returned to them. Any further undistributed physical assets will be sold to other clubs or individuals at a price that the Committee deems appropriate. Any funds gained from this venture and any further funds remaining in the Club's accounts shall be donated to any charity or charities of the Committee's choosing.
- iii) The land upon which Evesham Archery Club resides shall be given back to the administration of Badsey Sports and Recreation club.

15. BY-LAWS

- i) Eligibility of club members to shoot in any Evesham Archery Club competition being hosted on behalf of ArcheryGB and/or West Midlands Archery Society:
 - a. Any archer wishing to shoot, whose primary affiliated club is Evesham Archery Club, can only shoot if they have received special dispensation from the Tournament Organiser pursuant to their volunteering in assisting the Tournament Organiser in setting up and/or running the event.
- ii) Under 18 year olds MUST be supervised by a parent or designated guardian whilst shooting.
- iii) Those awarded Honorary Membership have full voting rights.
- iv) In order that any score submitted to the club records officer be recognised as a club record, there must be included within the submission a scoresheet representing the record. For any score purporting to be, severally, a county, regional, or national record, the submission must contain either:
 - a. a scoresheet bearing the archer's signature and the signature of a witness to the authenticity of the score, or;
 - b. a screenshot of a digital scoresheet ratified by a tournament organiser at the relevant competition.